

# OFFWELL PARISH COUNCIL

## Notice of Annual Meeting of Parish Council

11<sup>th</sup> June 2026

Dear Councillor,

**NOTICE IS HEREBY GIVEN** that a meeting of the PARISH COUNCIL, at which your attendance is summoned, will be held in Offwell Village Hall on **Wednesday 17<sup>th</sup> June 2026 at 7.30pm** for the purpose of considering and resolving the business set out in the following Agenda.

*C J Holland*

Caroline J Holland

Clerk to the Parish Council

Email: [clerk@offwellparishcouncil.gov.uk](mailto:clerk@offwellparishcouncil.gov.uk)

To: Cllrs J Tristram, T Norris, D Blackmore, P Hopkins, C Whitehead and M Norfolk

### **AGENDA**

#### **OPEN SESSION (Public Forum)**

Questions and representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention. This is a 15-minute session where any member of the public may speak for up to three minutes. No decisions can be taken on matters raised during the Public Forum unless the subject is already an item on the published agenda.

**Before speaking, please give your name and address to the Clerk**

#### **26/20 Apologies for Absence**

To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))

#### **26/21 Declarations of Interest**

To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)

#### **26/22 Declarations of Acceptance of Office**

Councillors to sign

#### **26/23 Minutes**

To approve, sign and adopt the minutes of the Annual Parish Council meeting held on 20<sup>th</sup> May 2026.

#### **26/24 Matters arising from the Minutes**

## **26/25 Reports**

- a) Police – speed detection device
- b) District and County Councillors
- c) Clerk
- d) Vice-Chair – Update on Football Pitches
- e) Highways Matters
  - 1) 20mph
  - 2) A35
  - 3) Other Highways Matters
- f) Footpaths Report
- g) Defibrillator
- h) Neighbourhood Watch

## **26/26 Correspondence**

- 1) Potholes - Volunteer Road Warden Scheme
- 2) Overgrown Hedges
- 3) Code of Conduct Training

## **26/27 Finance**

- a) Note current financial position
- b) Expenditure to be ratified
- c) Approve attached list of Expenditures for which bills have been received
- d) Discuss ideas for use of CIL money – LED Speed Signs

## **26/28 AGAR**

- a) Approve and sign the Certificate of Exemption from a limited assurance review of the Annual Governance & Accountability Return (AGAR) 2025/26
- b) Accept the Annual Internal Audit Report 2025/26
- c) Approve and sign the Annual Governance Statement 2025/26
- d) Approve and sign the Accounting Statements for 2025/26
- e) Note the provision of exercise of public rights

## **26/29 Respond to Planning Applications**

- a) **26/1158/AGR** – Northcombe Farm, Offwell, Honiton EX14 9SP  
Agricultural Building

## **26/30 Agenda Items for Next Meeting**

## **26/31 Date and Time of Next Meeting**

**List of Expenditures 26/25c) - 17<sup>th</sup> June 2026**

- 1) Payment of £299.56 to Clerk for salary payment June 2026 (£45.20 income tax to HMRC)
- 2) Payment of £55 DD to Lawson Design for May Invoice (reduced to £10 hereafter)
- 3) Payment of £250 to Clerk for creation of new website
- 4) Payment of £11.99 to Hugo Fox - Inv 27970, 2 June 26

